

Online Grade Entry

To access your account please go to www.barstow.edu/faculty and select the Banner for Faculty link and login (view the Logging In Tutorial for assistance).

Final grades are due within 2 business days of the final exam. All FW grades must also have a last date of attendance. If you attempt to submit without a last date of attendance formatted as 12/16/2011 the system will not submit the grades. After you have submitted, logout and login back and view the page again. If there are grades listed then the grades were submitted successfully.

Incompletes cannot be submitted online. You must have a Petition for Incomplete Grade and submit to the Director of Enrollment Services (Heather Caldon / hcaldon@barstow.edu).

Select the appropriate term and submit. You will then be able to view a drop down menu of your classes. Select the appropriate class and submit.

The screenshot shows a web browser window titled "CRN Selection - Windows Internet Explorer". The address bar displays the URL: https://bcregweb.barstow.edu/pls/prod/bwilkffgd.P_FacFinGrd. The browser interface includes a menu bar (File, Edit, View, Favorites, Tools, Help) and a toolbar with navigation and utility icons. The main content area features the Barstow Community College logo at the top. Below the logo, there are two tabs: "Personal Information" and "Faculty & Advisor Services", with the latter being active. A search bar with a "Go" button is present, along with links for "RETURN TO MENU", "SITE MAP", "HELP", and "EXIT". The primary heading is "Select a CRN". To the right of this heading, it indicates the user is "Campus Staff" and the session is for "Summer 2008", with a timestamp of "Jul 15, 2008 12:07 pm". A dropdown menu labeled "CRN:" is currently set to "Tutorial Support - 80238". Below the dropdown is a "Submit" button. At the bottom of the page, there is a link "[Enter CRN Directly]" and the text "RELEASE: 7.3". The footer includes the logo "powered by @sct". The Windows taskbar at the bottom shows the start button and several open applications, including "Inbox - Micro...", "3 Internet E...", "Campus Data", "Microsoft Exc...", and "Document1 - ...". The system clock shows "12:12 PM".

Under the Grade column you will use the drop down menu to select the appropriate grade. If you issue a grade of "FW" you must enter the last date of attendance in the following format: 06/15/2008. If your class is a positive attendance class you must enter the actual hours of attendance. Be sure to submit your grades after each page before selecting the next page option. If you do not submit prior to moving to the next page you will lose the data you have entered. If you are submitting an incomplete grade, please see Incomplete Grade at www.barstow.edu/faculty. You will be able to access grades entered and make changes to any of the grades through the Tuesday after the end of the class. After that time, any grade changes must be made online at www.barstow.edu/faculty.

Course Information
Int Writing Essentials - ACSK 151 0
 CRN: 40382
 Students Registered: 1

⚠ Please submit the grades often. There is a 45 minute time limit starting at 01:56 pm on Jan 05, 2012 for this page.

Final Grades

Record Number	Student Name	ID	Credits	Registration Status	Grade	Rolled	Last Attendance Date MM/DD/YYYY	Attendance Hours 0-999.99	Registration Number
1	Student, Bogus I. Confidential	B00157446	3.000	**Registered** Jan 05, 2012	None	N			4

Submit Reset

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[[Term Selection](#) | [CRN Selection](#) | [Class List](#) | [Faculty Detail Schedule](#) | [Mid Term Grades](#) | [Student Menu](#) | [Summary Class List](#)]

RELEASE: 8.5.1.3